



Floor service Performance improvement Audit

Comments

Is the menu for the week posted and current ?

Will any thing be substituted? ,are residents notified ?

Are the delivery times posted?

Are the clocks synchronized with the kitchen ?

When the cart arrives how long does it sit ,is the delivery acknowledged?

Are trays in order on cart ,do nursing staff know where to look ?

How long does the pass take ?

Are residents set up in rooms ?

Are beverages opened ?

Are condiment put on ?

Are residents asked if they would like a substituted ?

Is a substitute menu posted ?

Does the nursing staff know what is available as a substitute ?

Order a sub from kitchen,

Is it delivered with in 15 minutes ?

Are completed trays put on an unpassed cart?

Are thicken liquid present ?

Pantry audits

Check referig for :

All food covered ?

All food dated ?

All food labeled ?

Are snacks labeled for each resident ?
